

# DATABASE ADMINISTRATOR

## MAJOR GOAL/OBJECTIVES:

To provide the necessary technical support for database management systems and related support systems. The scope and limits of authority for this role lies within the boundaries of database servers, data dictionary, data views, data security management

## POSITION RESPONSIBILITIES:

- Provide support for database management systems by installing database servers and maintaining database servers, data dictionaries and data views.
- Monitor data security and ensure integrity of these systems.
- Ensure data integrity through maintenance of system functions.
- Work with the end users to find solutions appropriate to their database needs and requirements.

## POSITION EDUCATION AND EXPERIENCE:

- Competencies in MS Office applications and /or Open Office.
- Microsoft Certified Database Administrator (MCDBA) Certification recommended.
- Minimum two years experience in software development.